

Transportation Authority of Calhoun County
Special Meeting Minutes
Kool Family Community Center
Valentine Room
200 W. Michigan Avenue, Battle Creek, MI 49017
August 6, 2025

- I. **Call to Order**
The meeting was called to order by Chairperson Erick Stewart 11:00 a.m.
- II. **Roll Call**
Members present: Erick Stewart, Tom Tarkiewicz, Jenasia Morris, Maya Williams, Amy Evans
Members absent: Vivian Davis, Dr. Paul Watson
- III. **Agenda**
It was motioned by Tom and supported by Amy to approve the agenda.
Motion carried.
- IV. **Public Comments on Agenda Items**
None.
- V. **Consent Agenda**
None.
- IX. **Unfinished Business**
 - a) Richard Cherry, legal counsel from Miller Johnson, provided background on the Managerial Services Agreement related to the appointment of an Executive Director.
It was motioned by Jenasia and supported by Maya to approve the appointment of Mallory Avis to serve as the Executive Director, and to approve the Managerial Services Agreement between the City of Battle Creek and the Transportation Authority of Calhoun County. Contract term is from July 1, 2025 through September 30, 2025.
Motion carried.
- X. **New Business**
 - a) The Board was provided with a Resolution authorizing the filing of the Transportation Authority of Calhoun County's annual application with the Federal Transit Administration. Resolution authorizes Mallory Avis, TACC Executive Director to execute and file TACC's applications, annual certifications and assurances, and other documentation in order to receive federal assistance authorized by 49 U.S.C. Chapter 53, title 23.
It was motioned by Amy and supported by Tom to approve the Resolution and to authorize Mallory Avis to execute agreements with FTA for and on behalf of the Transportation Authority of Calhoun County.
Motion carried.
- XI. **Public Comments on Non-Agenda Items**
None.
- XII. **Board and Executive Director Comments**
 - a) Tom shared an update regarding the SMAC Board Strategic Planning process. He noted that in previous years, transportation ranked as the #1 priority; however, this year transportation ranked #3 which he attributed to the impactful

work being done by TACC and the positive changes regarding transportation in Calhoun County.

- b) Several board members spoke to welcome Mallory Avis as the newly appointed Executive Director. They expressed their appreciation for her leadership and dedication, recognizing the instrumental role she has played over the past 5-6 years in the development of a countywide transit system and enhancing mobility throughout Calhoun County.

XIII. Next Meetings

- a) Committee Meeting/Workshop - August 12, 2025
- b) Board Meeting – August 26, 2025

XIV. Adjournment

Meeting adjourned at 11:24 a.m.

Respectfully Submitted,



Vivian Davis, Secretary

Erick Stewart, Chair