

**Transportation Authority of Calhoun County
Meeting Agenda
August 26, 2025
Marshall City Hall – Council Chambers
323 West Michigan Avenue
Marshall, Michigan 49068**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes – July 22, 2025; Special Meeting August 6, 2025; and Work Session August 12, 2025
- V. Public Comments on Agenda Items
- VI. Consent Agenda
- VII. Review of Finance and Budget Report
- VIII. Public Hearings and Subsequent Board Action
- IX. Unfinished Business
 - a. Update on Marketing Communication
 - b. Update on Expanded BCGo Service
 - c.
- X. New Business
 - a. Maner Costerisan Statement of Work
 - b. Fiscal Year 2026 Budget
 - c.
- XI. Public Comments on Non-Agenda Items
- XII. Board and Executive Director Comments
 - a. Communications to the Board
 - b. Legislative/Authority Updates
 - c. BCATS Updates – Jeff Franklin
 - d. Consultant Updates – Peter Varga/Clark Harder
 - e.
- XIII. Dates of Next Meetings
 - a. Committee Meeting/Workshop – September 9, 2025
 - b. Board Meeting – September 23, 2025
- XIV. Adjournment

Transportation Authority of Calhoun County
Meeting Minutes
Marshall City Hall – Council Chambers
323 West Michigan Avenue, Marshall, MI 49068
July 22, 2025

I. Call to Order

The meeting was called to order by Chairperson Erick Stewart at 9:02 a.m.

II. Roll Call

Members present: Tom Tarkiewicz, Dr. Paul Watson, Erick Stewart, Amy Evans.

Members absent: Jenasia Morris, Maya Williams, Vivian Davis.

III. Agenda

It was motioned by Tom and supported by Dr. Watson to approve the agenda with item IX a, Appointment of Executive Director, tabled for this meeting.

Motion carried.

IV. Approval of Minutes

- a) It was motioned by Dr. Watson and supported by Amy to approve June 24, 2025, Board Minutes.

Motion carried.

- b) It was motioned by Dr. Watson and supported by Tom to approve July 8, 2025, Work Session Minutes.

Motion carried.

V. Public Comments on Agenda Items

None.

VI. Consent Agenda

None.

VII. Finance and Budget Report

It was motioned by Dr. Watson and supported by Tom to accept the Finance and Budget Reports.

Motion carried.

VIII. Public Hearings and Subsequent Board Action

None.

IX. Unfinished Business

- a) Tabled.

- b) Mallory Avis, BCT Director, stated King Media shared campaign ideas and vehicle designs with TACC's Marketing Committee. After receiving feedback, updated versions of both are expected this Friday. Vehicles could begin being wrapped in the next month. BCT has newer, unbranded vehicles to wrap first before rebranding all vehicles.

- c) Kristy Grestini, BCT Mobility Manager, updated the Board on Albion BCGO. The ridership is slightly rising but there is more interest in trips in and out of Albion. The Board briefly discussed potential partnerships for rides.

X. New Business

- a) The Board was provided with Resolution 03-2025 and Erick gave an overview. It was motioned by Amy and supported by Tom to approve Resolution 03-2025 to appoint Mallory Avis authorization to execute agreements with MDOT for and on behalf of the Transportation Authority of Calhoun County.

Motion carried.

XI. Public Comments on Non-Agenda Items

None.

XII. Board and Executive Director Comments

- a) Tom mentioned attending the Marshall Manufacturing Association Meeting with Erick and Mallory and a discussion about service hours and fares ensued.
- b) Mallory Avis updated the Board on the Federal Fiscal Year 2026 Budget Funding decrease of about eleven percent for transit. Board discussion with Mallory about TACC federal and state support and its progress.
- c) None.
- d) Peter Varga, Board Consultant, communicated a list of suggestions to the Board for consideration. The Board discussed Peter's suggestions along with current progress. The August 12th Work Session was discussed and could be changed to a Board Meeting if action needs to be taken.

XIII. Next Meetings

- a) Work Session - August 12, 2025
- b) Board Meeting – August 26, 2025

XIV. Adjournment

Meeting adjourned at 10:01 a.m.

Respectfully Submitted,

Vivian Davis, Secretary

Erick Stewart, Chair

Transportation Authority of Calhoun County
Special Meeting Minutes
Kool Family Community Center
Valentine Room
200 W. Michigan Avenue, Battle Creek, MI 49017
August 6, 2025

I. Call to Order

The meeting was called to order by Chairperson Erick Stewart 11:00 a.m.

II. Roll Call

Members present: Erick Stewart, Tom Tarkiewicz, Jenasia Morris, Maya Williams, Amy Evans

Members absent: Vivian Davis, Dr. Paul Watson

III. Agenda

It was motioned by Tom and supported by Amy to approve the agenda.

Motion carried.

IV. Public Comments on Agenda Items

None.

V. Consent Agenda

None.

IX. Unfinished Business

- a) Richard Cherry, legal counsel from Miller Johnson, provided background on the Managerial Services Agreement related to the appointment of an Executive Director.

It was motioned by Jenasia and supported by Maya to approve the appointment of Mallory Avis to serve as the Executive Director, and to approve the Managerial Services Agreement between the City of Battle Creek and the Transportation Authority of Calhoun County. Contract term is from July 1, 2025 through September 30, 2025.

Motion carried.

X. New Business

- a) The Board was provided with a Resolution authorizing the filing of the Transportation Authority of Calhoun County's annual application with the Federal Transit Administration. Resolution authorizes Mallory Avis, TACC Executive Director to execute and file TACC's applications, annual certifications and assurances, and other documentation in order to receive federal assistance authorized by 49 U.S.C. Chapter 53, title 23.

It was motioned by Amy and supported by Tom to approve the Resolution and to authorize Mallory Avis to execute agreements with FTA for and on behalf of the Transportation Authority of Calhoun County.

Motion carried.

XI. Public Comments on Non-Agenda Items

None.

XII. Board and Executive Director Comments

- a) Tom shared an update regarding the SMAC Board Strategic Planning process. He noted that in previous years, transportation ranked as the #1 priority; however, this year transportation ranked #3 which he attributed to the impactful

work being done by TACC and the positive changes regarding transportation in Calhoun County.

- b) Several board members spoke to welcome Mallory Avis as the newly appointed Executive Director. They expressed their appreciation for her leadership and dedication, recognizing the instrumental role she has played over the past 5-6 years in the development of a countywide transit system and enhancing mobility throughout Calhoun County.

XIII. Next Meetings

a) Committee Meeting/Workshop - August 12, 2025

b) Board Meeting – August 26, 2025

XIV. Adjournment

Meeting adjourned at 11:24 a.m.

Respectfully Submitted,

Vivian Davis, Secretary

Erick Stewart, Chair

**Transportation Authority of Calhoun County
Workshop Meeting Minutes
Marshall City Hall – Council Chambers
323 West Michigan Avenue, Marshall, MI 49068
August 12, 2025**

I. Call to Order

The meeting was called to order by Chairperson Erick Stewart at 9:03 a.m.

II. Roll Call

Members present: Tom Tarkiewicz, Erick Stewart, Vivian Davis, Amy Evans, Maya Williams, Jenasia Morris

Members absent: Dr. Paul Watson (arrived at 9:08am)

III. Agenda

It was motioned by Amy and supported by Vivian to approve the agenda.

Motion carried.

IV. Discussion

- a) Mallory Avis, TACC Executive Director, presented fare recommendations based on the last workshop's feedback. The Board and staff had a robust conversation about the recommendations presented.
- b) Mallory Avis broke down Transit Funding to the Board. She explained the different sources of Grant Funding for Competitive, Operating and Capital and how they can be budgeted. Current and past Grant opportunities were shared.
- c) Mallory Avis explained phases of progress and goals for approximately the next six months. The timeline was broke down into two ninety-day segments, starting October 1st.
 - Two community events are being planned for Late September to engage the public in Battle Creek and Albion.

V. Next Meeting

Next meeting – August 26, 2025

VI. Adjournment

Meeting adjourned at 11:02 a.m.

Respectfully Submitted,

Vivian Davis, Secretary

Erick Stewart, Chair

August 26, 2025
Finance and Budget Report

07.25.25, TACC received **\$11,852.70** from the City of Battle Creek for Distribution #1 2024 pilot

07.31.25, TACC received **\$17,520.74** from SMB&T for July interest earnings

08.04.25, TACC received from the City of Battle Creek invoice # TRANSIT-2026-00000004 for \$2,278.28 dated 07.17.25 for Board Treasurer registration, hotel and airfare to attend the APTA training in Kansas City, Missouri.

08.04.25, TACC received from Calhoun County Treasurer the following invoices for MTT TV DECREASE FOR 2024 for three parcels:

1. # 317-25, dated April 14, 2025, postmarked July 24, 2025, for \$120.63
2. # 323-25, dated April 14, 2025, postmarked July 24, 2025, for \$159.64
3. # 329-25, dated July 23, 2025, postmarked July 24, 2025, for \$1,315.19

08.04.25, TACC received Miller Johnson Invoice #1996217 for \$24,088.75 dated 07.31.25.

08.06.25, Paid City of Battle Creek Invoice # TRANSIT-2026-00000004 for \$2,278.28 with check #1021.

08.06.25, Paid Miller Johnson Invoice #1996217 for \$24,088.75 with check #1022.

08.06.25, Paid Calhoun County (invoices listed above) totaling \$1,595.46 with check # 1023.

08.08.25, \$2,278.28 check #1021 to City of Battle Creek cleared.

08.08.25, \$1,595.46 check # 1023 to Calhoun County Treasurer cleared.

08.08.25, Finance Committee Meeting with Maner for software demonstration.

08.12.25, \$24,088.75 check #1022 to Miller Johnson cleared.

08.12.25, TACC received Maner Costerisan Invoice #71757 for \$14,521.00 dated 08.7.25.

08.12.25, Finance Committee Meeting with Maner. Items discussed were:

1. Financial Infrastructure and Accounting
2. Governance and Legal Formation
3. Policies

08.15.25, Paid Maner Costerisan Invoice # 71757 for \$14,521.00 with check #1024.

08.15.25, TACC received **\$580.10** from the City of Battle Creek for delinquent personal property taxes June 2025.

08.15.25, TACC received \$2,507.69 from the City of Albion for 2024 Pilot.

08.19.25, \$14,521.00 check #1024 to Maner Costerisan cleared.

08.20.25, TACC received King Media invoice #804058 for \$64,800.00 dated 08.20.25

Respectfully, Maya Williams and Amy Evans

TACC Accounts Receivable and Payable to date (01.01.24 - 08.21.25)

Accounts Receivable

Accounts Payable

Date	Source	Amount	
01.10.25	City of Springfield	\$ 84,628.81	taxes
01.10.25	City of Marshall	\$ 229,429.62	taxes
01.15.25	City of Albion	\$ 56,873.67	taxes
01.17.25	City of Battle Creek/CCLBA	\$ 436.44	taxes
01.21.25	City of Battle Creek	\$ 1,483,507.30	taxes
01.27.25	City of Marshall	\$ 104,204.92	taxes
01.30.25	City of Springfield	\$ 16,036.68	taxes
01.31.25	SMB&T	\$ 3,930.91	interest
02.03.25	City of Battle Creek	\$ 251,987.71	taxes
02.07.25	City of Marshall	\$ 1,104.53	taxes
02.07.25	City of Albion	\$ 107,404.70	taxes
02.14.25	City of Springfield	\$ 30,714.89	taxes
02.18.25	City of Battle Creek/CCLBA	\$ 219.02	taxes
02.18.25	City of Battle Creek	\$ 452,646.75	taxes
02.28.25	City of Springfield	\$ 55,373.79	taxes
02.28.25	City of Marshall	\$ 229,059.50	taxes
02.28.25	SMB&T	\$ 9,072.47	interest
03.11.25	City of Marshall	\$ 17,370.46	taxes
03.14.25	City of Springfield	\$ 21,059.92	taxes
03.17.25	City of Battle Creek	\$ 864,267.28	taxes
03.17.25	City of Battle Creek/CCLBA	\$ 578.25	taxes
03.17.25	City of Albion	\$ 79,649.10	taxes
03.21.25	City of Battle Creek	\$ 114,621.63	taxes
03.27.25	City of Springfield	\$ 378.98	interest earned
03.28.25	City of Battle Creek	\$ 38,170.49	taxes
03.31.25	SMB&T	\$ 14,095.50	interest
04.10.25	City of Springfield	\$ 1,640.79	delinquent taxes
04.25.25	City of Battle Creek	\$ 2,559.08	delinquent taxes
04.30.25	SMB&T	\$ 15,806.26	interest
05.21.25	Calhoun County	\$ 424,345.45	delinquent taxes
05.31.25	SMB&T	\$ 16,889.97	interest
06.06.25	City of Battle Creek	\$ 2,951.79	delinquent taxes
06.18.25	Calhoun County	\$ 70.27	Denial Vet Exempt
06.30.25	City of Marshall	\$ 489.94	delinquent taxes
06.30.25	SMB&T	\$ 17,297.11	interest
07.03.25	Calhoun County	\$ 80.22	Uncapped Taxes
07.03.25	City of Battle Creek	\$ 1,244.78	delinquent taxes
07.18.25	City of Springfield	\$ 492.84	delinquent taxes
07.25.25	City of Battle Creek	\$ 11,852.70	Pilot Paymet
07.31.25	SMB&T	\$ 17,520.74	interest
08.15.25	City of Battle Creek	\$ 580.10	delinquent taxes
08.15.25	City of Albion	\$ 2,507.69	Pilot Paymet
		\$ 4,783,153.05	2025 Received to date

Date	Source	Amount	Check #
01.08.25	BluFish	\$ 24,500.00	1006 marketing
01.21.25	Cincinnati Insurance Co / Worgess	\$ 908.00	1007 D&O insurance
01.24.25	Michigan Transportation Connection	\$ 4,429.50	1008 consultants
02.17.25	Battle Creek Unlimited	\$ 275.00	1009 mailbox rental
02.18.25	Cincinnati Insurance Co / Worgess	\$ 818.75	online GL insurance
02.24.25	Michigan Transportation Connection	\$ 3,615.00	1010 consultants
03.05.25	MEADA (Choose Marshall Chamber)	\$ 275.00	1011 membership
03.05.25	Greater Albion Chamber of Commerce	\$ 250.00	1012 membership
03.10.25	Battle Creek Area Chamber of Commerce	\$ 399.00	1013 membership
04.08.25	Miller Johnson	\$ 4,076.25	1014 Legal fees
05.19.25	Miller Johnson	\$ 2,185.00	1015 Legal fees
05.20.25	Miller Johnson	\$ 6,220.90	1016 Legal fees
06.04.25	Calhoun County Treasurer	\$ 1,481.20	1017 Taxable Value decrease
07.01.25	Miller Johnson	\$ 47,687.75	1018 Legal fees
07.08.25	Michigan Transportation Connection	\$ 13,817.22	1019 consultants
07.17.25	Miller Johnson	\$ 7,284.75	1020 Legal fees
08.06.25	City of Battle Creek	\$ 2,278.28	1021 APTA Board Conference
08.06.25	Miller Johnson	\$ 24,088.75	1022 Legal fees
08.06.25	Calhoun County Treasurer	\$ 1,595.46	1023 Taxable Value decrease
08.15.25	Maner Costerisan	\$ 14,521.00	1024 Financial Services
		\$ 160,706.81	2025 Paid to date

Income info:

SMB&T	\$ 98,896.87	Total Interest paid to date
City of Albion	\$ 246,435.06	Taxes paid to date
City of Battle Creek	\$ 3,225,623.32	Taxes paid to date
City of Marshall	\$ 633,901.49	Taxes paid to date
City of Springfield	\$ 234,009.14	Taxes paid to date
Calhoun County	\$ 423,014.74	Taxes paid to date
	\$ 4,762,983.75	Total Taxes paid to date
	\$ 4,572,015.00	Anticipated taxes per Budget (Avg gap)
	\$ (190,968.75)	Remainder of anticipated taxes

\$	330,687.85	2024 Total Received
\$	25,790.10	2024 Total Paid
\$	304,897.75	SMB&T Account Balance 12.31.24
\$	4,783,153.05	2025 Received as of 08.21.25
\$	160,706.81	2025 Paid as of 08.21.25
\$	4,927,343.99	Available Balance
\$	-	Uncashed Checks
\$	4,927,343.99	SMB&T Account Balance 08.21.25

**TRANSPORTATION AUTHORITY OF CALHOUN COUNTY
BOARD OF DIRECTORS**

Resolution 05-2025

At the regular Board of Directors meeting of the Transportation Authority of Calhoun County (TACC), held in the Chambers of Marshall City Hall, located at 323 West Michigan Avenue, Marshall, Michigan 49068, on Tuesday, August 26, 2025, with Chair Erick Stewart presiding, the following action was taken:

Whereas, the Transportation Authority of Calhoun County has contracted with Maner Costerisan for financial services; and

Whereas, Maner Costerisan has provided a review of the Authority’s needs for financial and grant accounting software; and

Whereas, it is the recommendation of Maner Costerisan to procure *Sage Intact* financial software based on the proposed statement of work and budget; and

Now, Therefore, be it resolved that the Executive Director, Mallory Avis of the Transportation Authority of Calhoun County be authorized and directed to accept and execute the Statement of Work provided by Maner Costerisan.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Transportation Authority of Calhoun County certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Transportation Authority of Calhoun County held on August 26, 2025.

Signature

Printed Name

Title

Date



PROPOSAL & STATEMENT OF WORK
Sage Intacct

Prepared for:
Transportation Authority of Calhoun County

Prepared by:
Tim Bograkos

Project Scope

The Intacct modules/features that are initially in scope for this project are listed below:

- General Ledger w/Financial Report Writer
- Accounts Payable
- Accounts Receivable
- Cash Management (Bank Reconciliation)
- Order Entry
- Purchase Order
- Dashboards
- Collaborate (Standard)
- Platform Services (Standard)
- Grant Tracking and Management

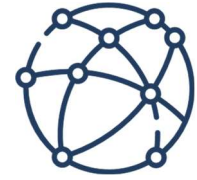
If TACC would like to implement any other Intacct modules or third-party software applications, we would welcome the opportunity to assist you with that, but our Professional Service estimates may need to be revised due to additional implementation and training requirements.

Project Scope (Cont.)

In preparing this proposal and Statement of Work, we understand that there is not any current data that will need to be migrated. The following items below are a part of a normal implementation.

Company Instances

This proposal assumes that we will configure a production instance with 1 entity and one temporary, test instance (sandbox environment) for use during implementation only.



Data Migration.

This proposal assumes that we will electronically import the following information:

- Chart of Accounts
- Vendor Master File w/Vendor 1099 & ACH Data, if applicable
- Bank Account Master File
- Budget - 1 Year
- Open AP - At Go Live
- Open AR - At Go Live
- Vendors
- Open PO - At Go Live
- The General Ledger summary (net activity) history, by month, by account for up to two (2) historical fiscal years plus the current fiscal year-to-date.

It is important that we start with good data. As such, TACC will be responsible for ensuring that the data has been cleansed (e.g., eliminate duplicate vendors) prior to importing it into Sage Intacct, TACC will also be responsible for getting the data into an acceptable format (e.g., Excel or MS Access) that we can use for importing the data. Maner Costerisan will be responsible for ensuring that the data that is provided by TACC is imported correctly.

Although we will import the information that is provided, TACC is ultimately responsible for the integrity and accuracy of the data that is being imported and for verifying the integrity and accuracy of the data after it has been imported.

If TACC would like Maner Costerisan to electronically migrate additional data, we would be happy to do so, but it may impact the implementation costs.

Project Scope (Cont.)

Purchasing Approval Workflow

The purchasing workflow in Sage Intacct is driven by user-defined transaction definitions. Intacct allows for an unlimited number of transaction definitions. This Statement of Work assumes that we will create 3 user-defined transaction definitions.

Third-Party Solutions.

No Third-party solutions are included in this scope. There are several third party solutions that we have been discussing, including: BILL, ADP and Wipfli Asset Edge Fixed Asset software. These can all be added to this project at a later date if needed.

Financial Reporting.

Sage Intacct comes standard with over twenty (20) financial reports that can potentially be used out-of-the-box. These reports can be modified, if needed, using the Sage Intacct Financial Report Writer. As part of the implementation, we will train you in how to modify the existing reports and create new reports, if needed. During training, we will help you create a basic:

- Statement of Activity / Income Statement
- Statement of Financial Position / Balance Sheet



Dashboard Creation.

Maner Costerisan will train TACC on how to create Dashboards and will assist in creating one (1) dashboard, as an example.

Custom Reporting.

Custom reports are not in scope for this project. If TACC would like Maner Costerisan to write custom reports, we would be happy to do that, but a Change Order will need to be created and approved with the estimated hours.

Integrations.

No integrations are in scope for this project. If the client would like to add integrations to this project it would require more discovery and may require a change order to add hours and the use of our integration tool ManerLink which has an annual subscription.

Potential integrations:

BILL

ADP

Wipfli AssetEdge

Training.

Training will be based on a Train the Trainer approach where we will train the key users, and they will train others, if needed.



User Acceptance Testing.

Testing will be performed in a Test (Sandbox) environment that mirrors TACC production environment. We will work with TACC to prepare User Acceptance Testing (UAT) scenarios and scripts for each of the modules. The resulting testing scenarios and scripts will constitute a mutually agreed upon test plan for the new system. TACC is responsible for the testing and will be asked to sign off before go-live that all acceptance testing has been successfully completed.

Go-Live and Post Go-Live Assistance.

We will assist, as needed, during the Go-Live stage to ensure a smooth transition and we will provide follow-up assistance for any issue that may come up after Go-Live. We will also provide assistance, as needed, with the first month-end close.

Project Management.

Communication throughout the project is extremely important. In addition to the day-to-day interactions between the Maner Costerisan project team and your project team, it is the responsibility of the Maner Costerisan Project Manager to ensure that tasks are completed on time and that any outstanding issues are quickly identified and discussed. If the scope of the project changes, a change order will be prepared with an estimate that includes the additional hours that are required and the associated fees. This change order will be presented to you for approval before any services are performed.

Project Timeline.

A mutually agreed upon Project Timeline and Project Task plan with tasks and responsibilities will be created following the project kick-off meeting.

Out-Of-Scope.

Any services not specifically outlined in this Statement of Work will be considered out-of-scope for this project.

Other Assumptions.

- Financial reports are produced and available via the General Ledger financial reporting application and are limited to the data and formats available via the Financial Report Writer tool.
- Custom reports, if applicable, are produced and available via the Customization Platform. Services module and limited to the data and formats available via the Customization Services Custom Report Writer tool.
- System configurations and approval workflows are limited to the configuration and workflow options available within the Sage Intacct product as of the signed Statement of Work date.

TACC Responsibilities

The implementation process is a team effort. The following are some of TACC key responsibilities:

- Designate an internal project manager with the authority to ensure that TACC assignments are completed on time.
- Assist with data migration by cleansing data and populating Excel Import Templates.
- Verify the integrity of data that is imported into Intacct.
- Ensure that we have minimal disruptions during training sessions.
- Make timely decisions regarding setup options and workflow processes.
- Document internal processes and procedures.
- Provide samples of required queries and reports.
- **TEST the system thoroughly before Go-Live.**

Estimated Implementation Fees

Implementation consulting fees will be billed on time and materials at our standard billing rates unless specified otherwise in this Statement of Work. Invoices are issued monthly for our projects, and you will receive a weekly update of hours used on the project and the percentage of completion.

We estimate that the Sage Intacct implementation will take 115 hours of consulting time (+/- 15%) to implement Sage Intacct. At our discounted billing rate of \$245 per hour, the estimated cost for the Sage Intacct implementation and training will be \$28,175. Software implementation management is billed at 20% of the consulting services. As such, the total estimated implementation fees for this project are estimated to be \$33,810.

Travel time, if applicable, is billed at \$122.50 per hour, and out-of-pocket expenses, including mileage, are billed at cost.

None of this implementation will be outsourced to another team other than Maner Costerisan. Our process includes the front-end sale of the software, implementation, project management and post go-live customer support.

Investment Summary

Software Investment Summary				
Qty	Recommended Software - Subscription	Subscription Fee	Extended Subscription	TACC Subscription
1	Sage Intacct Core	\$ 7,660.00	\$ 7,260.00	\$ 7,260.00
4	Sage Intacct Business Users	\$ 3,660.00	\$ 14,640.00	\$ 14,640.00
1	Sage Intacct Employee User Ten Pack	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00
1	Grant Tracking and Management	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00
	Annual Software Subscription	\$ 17,620.00	\$ 28,200.00	\$ 28,200.00
Total Software Cost				\$ 28,200.00
Qty		Hourly Rate	Estimated Hours	Implementation Fee
1	Sage Intacct Implementation - Includes configuration, data migration, training, testing	\$ 245.00	115	\$ 28,175.00
	Project Management (20%)			\$ 5,635.00
	Estimated Implementation Cost			\$ 33,810.00
	Total First Year Cost			\$ 62,010.00

Footnotes:

1. The Buy With Confidence Guarantee guarantees uptime and response time. It also guarantees that your integrations and customizations (if applicable) will not break when the software is updated. All warranties expressed or implied are the sole responsibility of the manufacturer and are not added to by Maner Costerisan.
2. Essential Support covers software issues where the software is not performing as documented.
3. Professional services for this project, unless specified otherwise, will be billed on time and materials based on actual hours worked. Out-of-pocket expenses, if applicable, are extra and are billed at cost. Travel time is billed at \$122.50 per hour.
4. A separate Maner Costerisan Services Agreement needs to be signed and on file prior to any services being provided.
5. Sage holds the right to increase pricing on their software.

Project Acceptance

By signing below, the TACC agrees to the scope and terms of this project as outlined in this proposal (Statement of Work).

To move forward with this project, a prepayment of **\$28,200.00** for the software subscription is required.

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

Transportation Authority of Calhoun County

Expense Schedule							
<u>Code</u>	<u>Description</u>		<u>Urban</u>		<u>Rural</u>		<u>Total</u>
50101	Operators Salaries & Wages	\$	1,276,731	\$	826,269	\$	2,103,000
50102	Other Salaries & Wages	\$	1,157,133	\$	748,867	\$	1,906,000
50103	Dispatchers' Salaries & Wages	\$	100,779	\$	65,221	\$	166,000
50200	Fringe Benefits	\$	369,866.57	\$	239,368	\$	609,235
50210	DC Pensions	\$	127,673	\$	82,627	\$	210,300
50220	DB Pensions	\$	266,140.50	\$	172,240	\$	438,380
50302	Advertising Fees	\$	3,035.50	\$	1,965	\$	5,000
50305	Audit Costs	\$	13,356	\$	8,644	\$	22,000
50399	Other Services	\$	431,648	\$	279,352	\$	711,000
50401	Fuel & Lubricants	\$	303,550	\$	196,450	\$	500,000
50402	Tires & Tubes	\$	45,533	\$	29,468	\$	75,000
50404	Major Purchases	\$	151,775	\$	98,225	\$	250,000
50499	Other Materials & Supplies	\$	371,849	\$	240,651	\$	612,500
50500	Utilities	\$	30,355	\$	19,645	\$	50,000
50603	Liability Insurance	\$	121,420	\$	78,580	\$	200,000
50699	Other Insurance	\$	60,710	\$	39,290	\$	100,000
50700	Taxes & Fees	\$	-	\$	-	\$	-
50902	Travel, Meetings & Training	\$	21,249	\$	13,752	\$	35,000
50903	Association Dues & Subscript.	\$	9,107	\$	5,894	\$	15,000
51200	Operating Leases & Rentals	\$	10,017	\$	6,483	\$	16,500
51300	Depreciation	\$	224,627	\$	145,373	\$	370,000
55007	Ineligible Depreciation	\$	(224,627)	\$	(145,373)	\$	(370,000)
55009	Ineligible Association Dues	\$	2,550	\$	1,650	\$	4,200
55010	Other Ineligible Expense	\$	607,100	\$	392,900	\$	1,000,000
	Total Expenses	\$	5,481,576	\$	3,547,539	\$	9,029,115
	Total Eligible Expenses	\$	4,871,926	\$	3,152,989	\$	8,024,915

Revenue Schedule							
<u>Code</u>	<u>Description</u>		<u>Urban</u>		<u>Rural</u>		<u>Total</u>
40100	Passenger Fares	\$	341,035	\$	220,709	\$	561,744
41101	State Operating Assistance	\$	1,490,298	\$	964,484	\$	2,454,781
41399	5311	\$	-	\$	567,538	\$	567,538
40615	Advertising	\$	27,927	\$	18,073	\$	46,000
40799	Other NonTrans Revenue	\$	6,071	\$	3,929	\$	10,000
40910	Local Operating Assistance	\$	2,868,497	\$	1,856,420	\$	4,724,917
41302	Federal Section 5307	\$	2,009,147	\$	-	\$	2,009,147
	Total Revenue	\$	6,742,974	\$	3,631,153	\$	10,374,127