

Transportation Authority of Calhoun County
Meeting Minutes
Marshall City Hall – Council Chambers
323 West Michigan Avenue, Marshall, MI 49068
August 26, 2025

- I. Call to Order**
The meeting was called to order by Vice Chairperson Tom Tarkiewicz at 9:01 a.m.
- II. Roll Call**
Members present: Tom Tarkiewicz, Dr. Paul Watson, Amy Evans, Maya Williams, Vivian Davis.
Members absent: Erick Stewart, Jenasia Morris (in at 9:02am)
- III. Agenda**
It was motioned by Amy and supported by Vivian to approve the agenda.
Motion carried.
- IV. Approval of Minutes**
It was motioned by Dr. Watson and supported by Maya to approve Minutes for July 22, 2025, Board Meeting; August 6, 2025, Special Meeting and August 12, 2025, Work Session Meeting.
Motion carried.
- V. Public Comments on Agenda Items**
None.
- VI. Consent Agenda**
None.
- VII. Finance and Budget Report**
Tom mentioned possibly moving the Finance and Budget Report to the Consent Agenda.
- VIII. Public Hearings and Subsequent Board Action**
None.
- IX. Unfinished Business**
 - a) Mallory Avis, TACC Executive Director, updated the Board on marketing progress. Website improvements, a finalized campaign called “lets ride” and vehicle wraps being the larger projects. An annual report has been added to King Media’s scope of work.
 - b) Kristy Grestini, BCT Mobility Manager, told the Board there is continual growth in Albion but residents want to travel to Battle Creek. The Albion vehicle is still being scheduled in advance in Albion but opening it up to the County if there is not enough demand in Albion for same day service.
- X. New Business**
 - a) The Board was provided with Resolution 05-2025 and Mallory gave an overview. Financial and grant tracking software were identified as current needs for the Authority. It was motioned by Dr. Watson and supported by Maya to approve Resolution 05-2025 to authorize and direct Mallory Avis of the Transportation Authority of Calhoun County to execute the Statement of Work provided by Maner Costerisan.
Motion Carried

- b) Mallory Avis explained her proposed Fiscal Year 2026 Budget to the Board with full operation expected by the end of the year (September 30, 2026). Several questions from the Board were answered. The State of Michigan has not adopted a budget yet so adjustments may need to be made. A budget workshop is being planned for the next meeting in early September.

XI. Public Comments on Non-Agenda Items

None.

XII. Board and Executive Director Comments

- a) Vivian raised her concern for mobility management in smaller communities. Business cards should be available to the public soon and can be distributed at community events or individually.
- b) Mallory Avis spoke about the concern of the current state budget situation. She encouraged everyone to reach out to their state level elected officials.
- c) Jeff Franklin, Director of BCATS, updated the Board on local road and bridge projects.
- d) Clark Harder, Board Consultant, feels the Board is on track for the October 1 key date. All positive comments on progress made by the Board and Staff.

XIII. Next Meetings

- a) Work Session – September 9, 2025
- b) Board Meeting – September 23, 2025

XIV. Adjournment

Meeting adjourned at 9:57 a.m.

Respectfully Submitted,

Vivian Davis, Secretary

Erick Stewart, Chair