

Transportation Authority of Calhoun County
Meeting Minutes
Marshall City Hall – Council Chambers
323 West Michigan Avenue, Marshall, MI 49068
September 23, 2025

- I. **Call to Order**
The meeting was called to order by Chairperson Erick Stewart at 9:50 a.m.
- II. **Roll Call**
Members present: Tom Tarkiewicz, Dr. Paul Watson, Amy Evans, Maya Williams, Vivian Davis, Erick Stewart, Jenasia Morris.
Members absent: None.
- III. **Approval of Agenda**
It was motioned by Dr. Watson and supported by Jenasia to approve the agenda.
Motion carried.
- IV. **Approval of Minutes**
It was motioned by Dr. Watson and supported by Vivian to approve Minutes for August 26, 2025.
Motion carried.
- V. **Public Comments on Agenda Items**
None.
- VI. **Consent Agenda**
 - a) It was moved by Dr. Watson and supported by Tom to accept the Finance and Budget Report.
Motion carried.
- VII. **Public Hearings and Subsequent Board Action**
None.
- VII. **Unfinished Business**
 - a) Mallory Avis, TACC Executive Director, gave the Board an overview of upcoming Community Outreach Events in Albion and Battle Creek.
- IX. **New Business**
 - a) It was moved by Dr. Watson and supported by Jenasia to approve Resolution 06-2025, Net Position Policy. Motion carried.
 - b) It was moved by Jenasia and supported by Tom to approve Resolution 07-2025, Authorizing Resolution. Motion carried.
 - c) It was moved by Vivian and supported by Dr. Watson to approve Resolution 08-2025, Resolution of Intent. Motion carried.
 - d) It was moved by Amy and supported by Maya to approve Resolution 09-2025, Battle Creek Support Services Agreement. Jenasia Morris abstained from voting. Motion carried.
 - e) It was moved by Tom and supported by Jenasia to approve Resolution 10-2025, Marshall Support Services Agreement. Motion carried.
 - f) It was moved by Jenasia and supported by Vivian to approve Resolution 11-2025, Travel Policy. Motion carried.
 - g) It was moved by Dr. Watson and supported by Maya to approve Resolution 12-2025, Investment Policy. Motion carried.
 - h) It was moved by Dr. Watson and supported by Tom to approve Resolution 13-2025, Credit Card Policy. Motion carried.

- i) It was moved by Amy and supported by Jenasia to approve Resolution 14-2025, Federal Grant Compensation Policy. Motion carried.
- j) It was moved by Vivian and supported by Maya to approve Resolution 15-2025, Federal Grant Management Policy. Motion carried.
- k) It was moved by Dr. Watson and supported by Tom to approve Resolution 16-2025, BCATS Appointments. Motion carried.
- l) It was moved by Amy and supported by Maya to approve Resolution 17-2025, FY2026 Budget and Organizational Structure. Motion carried unanimously by roll call vote.
- m) It was moved by Jenasia and supported by Vivian to approve Resolution 18-2025, MDOT Blanket Signature Resolution. Motion carried.

XI. Public Comments on Non-Agenda Items

None.

XII. Board and Executive Director Comments

- a) NPC 11 has invited Ride Calhoun to give a presentation at a meeting in October. Vivian confirmed Marshall Opportunity High School as the location for the September 30th Outreach Event location. Tom suggested looking into an alternate location for the November 11th meeting as that falls on a holiday and Marshall City Hall will be closed. Vivian Davis congratulated Jenasia Morris for being recognized as an outstanding leader by the MML.
- b) Peter Varga, Board Consultant, updated the Board on Section 227 of the House Bill referring to grants and not Local Bus Operating revenue. Mallory Avis and Peter Varga are confident that the language will not negatively impact the TACC as much as initially assumed. There are conversations to come on what the language will ultimately look like in the final version.
- c) Jeff Franklin, Director of BCATS, thanked the Board for their participation in BCATS and the new staff appointments.
- d) Peter Varga is pleased with the progress of the Authority and gave some insight on future planning.

XIII. Next Meetings

- a) Work Session – October 14, 2025
- b) Board Meeting – October 28, 2025


XIV. Adjournment

Meeting adjourned at 10:50 a.m.

Respectfully Submitted,



Vivian Davis, Secretary



Erick Stewart, Chair