

Transportation Authority of Calhoun County
Meeting Minutes
November 25, 2025
Marshall City Hall – Council Chambers
323 West Michigan Avenue, Marshall, MI 49068

- I. **Call to Order**
The meeting was called to order by Chairperson Erick Stewart at 9:00 a.m.
- II. **Roll Call**
Members present: Tom Tarkiewicz, Amy Evans, Maya Williams, Vivian Davis, Erick Stewart, Jenasia Morris
Members absent: Dr. Paul Watson (in at 9:02).
- III. **Approval of Agenda**
It was motioned by Tarkiewicz and supported by Davis to approve the agenda.
Motion carried.
- IV. **Public comment on Agenda Items**
None.
- V. **Consent Agenda**
It was motioned by Evans and supported by Davis to approve the Consent Agenda.
- VI. **Presentations to the Board**
Brendan Pizzala, TACC Director of Operations, presented the Board with a recap of community outreach events and feedback received from attendees. The Board discussed future events.
- VII. **Public Hearings and Subsequent Board Action**
 - a) Mallory Avis, TACC Executive Director, went over current fare structures and differences between the communities. She recommended a workshop for the Board to finalize the new fare structure followed by a public hearing to give the community time to give feedback and prepare.
It was motioned by Morris and supported by Tarkiewicz to approve Resolution 24-2025 to set a public hearing for January 27, 2026.
Motion carried.
- VIII. **Unfinished Business**
 - a) Mallory Avis, TACC Executive Director, spoke about the LDDA financing plan and its changes since being discussed at the last Board meeting. The millage capture went from 100 percent to 35 percent, and the Board agrees that it is an equitable amount.
It was motioned by Dr. Watson and supported by Morris to approve a proposed letter of support for the City of Battle Creek Commission on the new millage capture amount.
Motion carried.
- IX. **New Business**
 - a) It was motioned by Morris and supported by Tarkiewicz to approve Resolution 25-2025, Purchasing Policy. Motion carried.
 - b) It was motioned by Evans and supported by Williams to approve Resolution 26-2025, Conflict of Interest Policy. Motion carried.
 - c) It was motioned by Evans and supported by Dr. Watson to approve Resolution 27-2025, ACH/EFT Policy. Motion carried.
 - d) It was motioned by Morris and supported by Davis to approve Resolution 28-2025, Drug and Alcohol Testing Policy. Motion carried.

- e) It was motioned by Davis and supported by Dr. Watson to approve Resolution 29-2025, ADA Complementary Paratransit Policy. Motion carried.
- f) It was motioned by Morris and supported by Davis to approve Resolution 30-2025, Bright Light Real Estate LLC Lease Agreement. Motion carried.
- g) It was motioned by Evans and supported by Davis to approve Resolution 31-2025, Holiday Season National Enforcement Mobilization Campaign. Motion carried.

X. Public Comments on Non-Agenda Items

- Eric Scott, President of ATU Local 1251, acknowledged he misspoke at the last meeting.
- Jeff Franklin, BCATS Director, would like to reach out to Albion and Marshall to be involved with BCATS moving forward.
- Mallory Avis introduced new TACC Staff members to the Board.

XI. Board and Executive Director Comments

- a) Mallory Avis shared a letter to the Chair and Vice Chair from ATU Local.
- b) Mallory Avis explained a concern of the potential to not have the ability to flex federal highway funds to transit. It could have a significant impact on capital funding in the future.
- c) Jeff Franklin updated the Board on BCATS Officer appointments and the Marshall Modernization Project.
- d) Peter Varga was pleased with the adoption of policies and the progress made with staff hiring. He emphasized the importance of the Conflict-of-Interest Policy.

XII. Next Meetings

- a) Work Session – December 9, 2025 (will establish if Board Meeting is necessary)
- b) Board Meeting – December 23, 2025 (tentative)

XIII. Closed Session

It was motioned by Tarkiewicz and supported by Davis to move into Closed Session Pursuant to Section 8(1)(h) of the Open Meetings Act to consider an attorney's written legal opinion regarding the Executive Director's proposed employment contract that is exempt from public disclosure under state and federal law.

Motion carried by roll call vote.

It was motioned by Morris and supported by Tarkiewicz to return from Closed Session.

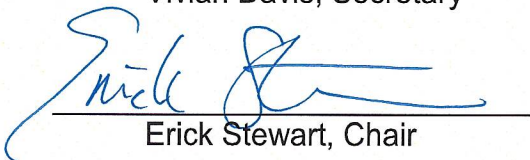
Motion Carried.

XIV. Adjournment

Meeting adjourned at 10:36 a.m.
Respectfully Submitted,



Vivian Davis, Secretary



Erick Stewart, Chair