Transportation Authority of Calhoun County
Meeting Agenda
July 8, 2026
Ride Calhoun Administrative Offices
49 South Cass St., Battle Creek, MI 49037

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Public Comments on Agenda Items

V. Consent Agenda
   a. June 23, 2026 Meeting Minutes
   b. Finance and Budget Report
   c. AP Bills Paid Report
   d. AP approval through July 7, 2026

VI. Unfinished Business
   a.

VII. New Business
   a.

VIII. Public Comments on Non-Agenda Items

IX. Board and Executive Director Comments
   a. Communications to the Board
   b. Consultant Updates
   c. Executive Director Comments
   d. Board Member Comments

X. Dates of Next Meetings
   a. Board Meeting – August 12, 2026 (5:30pm at Ride Calhoun Administrative Office)

XI. Adjournment

Transportation Authority of Calhoun County
Meeting Minutes
June 23, 2026
Ride Calhoun Administrative Offices
49 South Cass St., Battle Creek, MI 49037

I. Call to Order

The meeting was called to order by Chairperson Erick Stewart at 9:32 a.m.

II. Roll Call

Members present: Erick Stewart, Tom Tarkiewicz, Maya Williams, and Amy Evans,
Members absent: Vivian Davis, Jenasia Morris, and Dr. Paul Watson.

III. Approval of Agenda

It was motioned by Evans and supported by Williams to approve the agenda.
Motion carried.

IV. Public Comment on Agenda Items

None.

V. Consent Agenda

It was motioned by Tarkiewicz and supported by Williams to approve the Consent Agenda.
Motion carried.

VI. Unfinished Business

None.

VII. New Business

a) It was motioned by Tarkiewicz and supported by Evans to approve Resolution 20-2026 – Approval of Battle Creek Comprehensive Transition Agreement.
Motion carried.

b) It was motioned by Evans and supported by Williams to approve Resolution 21-2026 – Approval of Marshall Comprehensive Transition Agreement and similar or like form pending agreement of the City of Marshall City Council.
Motion carried.

c) It was motioned by Evans and supported by Tarkiewicz to approve Resolution 22-2026 – Adoption of Revised Accounts Payable Policy.
Motion carried.

d) It was motioned by Tarkiewicz and supported by Williams to approve Resolution 23-2026 – Adoption of Administrative Policy – Flexible Time Off.
Motion carried.

e) It was motioned by Evans and supported by Williams to approve Resolution 24-2026 – Adoption of Administrative Policy – Paid Time Off.
Motion carried.

f) It was motioned by Tarkiewicz and supported by Evans to approve Resolution 25-2026 – Approval of Cardmember Agreement (JP Morgan Chase).
Motion carried.

g) It was motioned by Evans and supported by Williams to approve Resolution 26-2026 – Authorization to Bind Coverage.
Motion carried.

VIII. Public Comments on Non-Agenda Items

None.

IX. Board and Executive Director Comments

a) Communications to the Board – Mallory has received informal communications from passengers expressing frustration about changes to our service area effective July 1. She has had conversations with township officials, and provided written notice to all township/village supervisors/clerks letting them know about changes to open the door for conversation. Only one township has asked what it would take to participate and we're preparing information specifically for them. We have discussed with King Media about doing a township/village round table inviting key officials to provide education and allow questions in a less public forum. After July 1, we'll be able to start working on that with King Media. Their scope of work included a community event to have another opportunity to go to the public to provide an update on what we've been doing. This could coincide with the launch of the new Ride Calhoun branded app and technology which is moving along quickly so probably sometime next quarter or shortly after for that community event. For elected officials, there's been a lot of changes from when the decision to opt out was made in 2023 to who's in those positions now and there may not be an understanding of why decisions were made or the appetite is changing for allowing constituents to vote on it versus 3 years ago.

b) Consultant Updates – Peter is pleased with the progress being made with the separation from the city. Peter is looking forward to the board workshop and meeting on July 8th and will be there in person and Clark will be co-leading it. Discussion was held on what topics the workshop will consist of.

c) Executive Director Comments – Mallory gave an update on the transition. Insurance is ongoing with the resolution approved earlier giving flexibility to continue working with our broker to identify the best carrier and get property casualty insurance in place. We closed open enrollment and all employees completed the process to select health benefits. We are finalizing setting up the HR and payroll platform with 95% of employees already completing the onboarding process. In July or August, we'll provide a recap of what we've done and what's coming, and next quarter is where you'll start seeing more operational changes to hours of service, technology system, and other tweaks to operations.

d) Board Member Comments – Evans commented again great work.

X. Next Meetings

a) Board Workshop–July 8, 2026, at 2:00pm-5:30pm at Ride Calhoun Admin Office

b) Board Meeting – July 8, 2026, at 5:30pm at Ride Calhoun Admin Office

XI. Adjournment

10:11 am

Respectfully Submitted,

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Vivian Davis, Secretary

Transportation Authority of Calhoun County
Statement of Net Position
As of June 30, 2026

	Month Ending 06/30/2026	Month Ending 05/31/2026
Assets		
Current Assets	11,758,304.18	11,407,487.81
Total Assets	**$ 11,758,304.18**	**$ 11,407,487.81**
Liabilities and Net Position		
Liabilities		
Current Liabilities	35,092.86	95,461.97
Total Liabilities	35,092.86	95,461.97
Net Position		
Unrestricted Net Position	11,312,025.84	10,591,396.95
Change in Net Position	411,185.48	720,628.89
Total Net Position	11,723,211.32	11,312,025.84
Total Liabilities and Net Position	**$ 11,758,304.18**	**$ 11,407,487.81**

Transportation Authority of Calhoun County
Statement of Revenues, Expenses, and changes in Net Position
As of June 30, 2026

	Current Month 06/30/2026	Current FYTD 06/30/2026	Prior Month 05/31/2026	Prior FYTD 09/30/2025
Revenue				
Revenue - Sales				
4010001 - Farebox Revenue	263.62	11,083.36	0.00	0.00
4010013 - Credit Card Sales	1,712.38	1,712.38	0.00	0.00
Total Revenue - Sales	1,976.00	12,795.74	0.00	0.00
Revenue - Other				
4080001 - Property Tax Revenue - Calhoun County	0.00	34,365.14	20,107.10	421,313.98
4080002 - Property Tax Revenue - City of Albion	0.00	213,505.94	39,647.24	253,797.89
4080003 - Property Tax Revenue - City of Battle Creek	0.00	3,474,951.45	296,815.41	3,235,749.94
4080004 - Property Tax Revenue - City of Marshall	0.00	810,212.13	46,238.84	635,792.50
4080005 - Property Tax Revenue - City of Springfield	0.00	262,824.05	22,603.51	234,534.41
4080006 - LCSA Payments	11,909.94	23,000.83	0.00	0.00
4110100 - State Operating Assistance	261,952.00	2,357,568.00	261,952.00	0.00
4111400 - Other Capital Contract Reimbursement for Operating Expenses	0.00	16,140.71	16,140.71	0.00
4119901 - Other MDOT/OPT Contracts and Reimbursements	54,227.00	104,867.00	41,737.00	0.00
4130100 - Section 5311 Operating	119,037.00	263,942.00	0.00	0.00
Total Revenue - Other	447,125.94	7,561,377.25	745,241.81	4,781,188.72
Total Revenue	449,101.94	7,574,172.99	745,241.81	4,781,188.72
Operating Expenses				
General and Administrative Expenses				
Due and Subscriptions				
5090300 - Dues & Subscriptions	0.00	20,282.55	0.00	924.00
Total Due and Subscriptions	0.00	20,282.55	0.00	924.00
Travel, Meals and Entertainment				
Travel Expenses				
5090201 - Travel & Meetings and Trainings - Travel	0.00	12.75	0.00	0.00
5090202 - Travel & Meetings and Trainings - Training	35.00	35.00	0.00	2,278.28
Total Travel Expenses	35.00	47.75	0.00	2,278.28
Total Travel, Meals and Entertainment	35.00	47.75	0.00	2,278.28
Total General and Administrative Expenses	35.00	20,330.30	0.00	3,202.28
Marketing and Advertising Expenses				
Advertising and Promotion				
5030200 - Advertising Fees	0.00	1,268.90	0.00	50.00
Total Advertising and Promotion	0.00	1,268.90	0.00	50.00
Total Marketing and Advertising Expenses	0.00	1,268.90	0.00	50.00
Payroll and Related Expenses				
Benefits				
5020000 - Fringe Benefits	0.00	4,765.18	0.00	0.00
5020002 - Pension Expense	5,705.00	5,705.00	0.00	0.00
Total Benefits	5,705.00	10,470.18	0.00	0.00
Salary and Wages				
5010100 - Operators Salaries & Wages	0.00	45,951.23	0.00	0.00
5010200 - Other Salaries & Wages	0.00	2,376.64	0.00	0.00
5010300 - Dispatchers' Salaries & Wages	0.00	13,962.22	0.00	0.00

Transportation Authority of Calhoun County
Statement of Revenues, Expenses, and changes in Net Position
As of June 30, 2026

	Current Month 06/30/2026	Current FYTD 06/30/2026	Prior Month 05/31/2026	Prior FYTD 09/30/2025
Total Salary and Wages	0.00	62,290.09	0.00	0.00
Total Payroll and Related Expense	5,705.00	72,760.27	0.00	0.00
Utilities and Facilities				
Rent				
5120003 - Operating Leases and Rental - Other	0.00	12,436.20	0.00	275.00
5125001 - Lease/Rental Agreements > 12 months	4,233.00	43,869.00	4,233.00	0.00
Total Rent	4,233.00	56,305.20	4,233.00	275.00
Utilities				
5050001 - Utilities - Electricity	326.56	1,193.87	93.25	0.00
5050002 - Utilities - Gas	59.31	748.23	276.45	0.00
5050004 - Utilities - Telephone	0.00	572.08	572.08	0.00
5050005 - Utilities - Cable	178.70	178.70	0.00	0.00
Total Utilities	564.57	2,692.88	941.78	0.00
Total Utilities and Facilities	4,797.57	58,998.08	5,174.78	275.00
Operating and Maintenance Expenses				
Miscellaneous Expense				
5099900 - Other Misc. Expense	0.00	0.00	0.00	764.71
Total Miscellaneous Expense	0.00	0.00	0.00	764.71
Professional Services				
5030500 - Audit Costs	15,200.00	15,200.00	0.00	0.00
5039901 - Accounting Services	0.00	95,365.50	1,815.50	63,022.50
5039902 - Legal Services	30,457.43	107,252.83	10,269.50	132,195.15
5039903 - IT Services	1,822.22	13,635.05	4,995.76	0.00
5039904 - All Other Professional and Technical Services	0.00	136,480.86	5,367.86	179,515.83
5039905 - Credit Card Processing Fees	206.08	206.08	0.00	0.00
Total Professional Services	47,685.73	368,140.32	22,448.62	374,733.48
Total Operating and Maintenance Expenses	47,685.73	368,140.32	22,448.62	375,498.19
Taxes and Insurance				
Insurance				
5060301 - Liability Insurance	0.00	197,682.00	0.00	1,726.75
Total Insurance	0.00	197,682.00	0.00	1,726.75
Total Taxes and Insurance	0.00	197,682.00	0.00	1,726.75
Total Operating Expenses	58,223.30	719,179.87	27,623.40	380,752.22
Other Revenue (Expense)				
Other Revenue				
Interest Revenue				
4140000 - Interest	34,769.91	223,696.97	33,832.76	132,604.61
Total Interest Revenue	34,769.91	223,696.97	33,832.76	132,604.61
Total Other Revenue	34,769.91	223,696.97	33,832.76	132,604.61
Other Expense				
Other Expenses				
5040100 - Fuel & Lubricants	0.00	(7,335.89)	0.00	0.00
5049901 - Other Materials & Supplies - Repair Parts	0.00	(210.28)	0.00	0.00
5049903 - Other Materials & Supplies - Building Maintenance	0.00	(83.96)	0.00	0.00

Transportation Authority of Calhoun County
Statement of Revenues, Expenses, and changes in Net Position
As of June 30, 2026

	Current Month 06/30/2026	Current FYTD 06/30/2026	Prior Month 05/31/2026	Prior FYTD 09/30/2025
5049904 - Other Materials & Supplies - Equipment Maintenance	0.00	(5,059.42)	0.00	0.00
5049905 - Other Materials & Supplies - Office	0.00	(108.55)	0.00	0.00
5049906 - Other Materials & Supplies - Computer and Equipment	0.00	(11,701.26)	0.00	0.00
5500400 - Other Ineligible State Contracts	0.00	(87,629.52)	(30,822.28)	0.00
5500900 - Ineligible Perecent of Association Dues	0.00	(1,205.17)	0.00	0.00
Total Other Expenses	0.00	(113,334.05)	(30,822.28)	0.00
Total Other Expense	0.00	(113,334.05)	(30,822.28)	0.00
Total Other Revenue (Expense)	34,769.91	110,362.92	3,010.48	132,604.61
Change in Net Position	**$ 425,648.55**	**$ 6,965,356.04**	**$ 720,628.89**	**$ 4,533,041.11**

Transportation Authority of Calhoun County
AP Bills Paid Report

Vendor ID	Vendor Name	Bill Number	Description	Date	GL Posting Date	Payment Date	Check Number	Bill Amount	Total Paid
House of Wraps LLC									
Sum for 312 V000035	House of Wraps LLC	312	EV Transit Van Vehicle Wrap	07/02/2026	07/02/2026	07/02/2026	10075	2,488.75	2,488.75
Sum for House of Wraps LLC								**2,488.75**	**2,488.75**
State of Michigan									
Sum for 07.2026Titles V000034	State of Michigan	07.2026Titles	Vehicle Title Transfers - 16 Titles FLEX & MOVE	07/01/2026	07/01/2026	07/01/2026	10073	240.00	240.00
Sum for 07.2026TitlesMAX V000034	State of Michigan	07.2026TitlesMAX	Transfer Vehicle Titles (12 vehicles) - RC MAX	07/01/2026	07/01/2026	07/01/2026	10074	180.00	180.00
Sum for State of Michigan								**420.00**	**420.00**
Sum Total								**2,908.75**	**2,908.75**

Transportation Authority of Calhoun County
Board AP Bill Approval Report

Vendor Name	Bill Number	Description	Bill Date	GL Date	Amount
Battle Creek IT LLC	INV-2026-1047		06/03/2026	06/03/2026	2,340.00
Battle Creek IT LLC	INV-2026-1048	Ride Calhoun Network Installation	06/08/2026	06/08/2026	2,539.76
King Media, Inc.	84689	2025 Annual Report	06/25/2026	06/25/2026	8,800.00
Maner Costerisan & Ellis, PC	85805	Intacct Ongoing Support - June 2026	06/23/2026	06/23/2026	255.00
Verizon Wireless	6146374640	Tablets/Cellular Service	06/17/2026	06/17/2026	528.31
Sum Total					**14,463.07**