Transportation Authority of Calhoun County
Meeting Minutes
June 23, 2026
Ride Calhoun Administrative Offices
49 South Cass St., Battle Creek, MI 49037

I. **Call to Order**
The meeting was called to order by Chairperson Erick Stewart at 9:32 a.m.

II. **Roll Call**
Members present: Erick Stewart, Tom Tarkiewicz, Maya Williams, and Amy Evans,
Members absent: Vivian Davis, Jenasia Morris, and Dr. Paul Watson.

III. **Approval of Agenda**
It was motioned by Evans and supported by Williams to approve the agenda.
Motion carried.

IV. **Public Comment on Agenda Items**
None.

V. **Consent Agenda**
It was motioned by Tarkiewicz and supported by Williams to approve the Consent Agenda.
Motion carried.

VI. **Unfinished Business**
None.

VII. **New Business**

a) It was motioned by Tarkiewicz and supported by Evans to approve Resolution 20-2026 – Approval of Battle Creek Comprehensive Transition Agreement.
Motion carried.

b) It was motioned by Evans and supported by Williams to approve Resolution 21-2026 – Approval of Marshall Comprehensive Transition Agreement and similar or like form pending agreement of the City of Marshall City Council.
Motion carried.

c) It was motioned by Evans and supported by Tarkiewicz to approve Resolution 22-2026 – Adoption of Revised Accounts Payable Policy.
Motion carried.

d) It was motioned by Tarkiewicz and supported by Williams to approve Resolution 23-2026 – Adoption of Administrative Policy – Flexible Time Off.
Motion carried.

e) It was motioned by Evans and supported by Williams to approve Resolution 24-2026 – Adoption of Administrative Policy – Paid Time Off.
Motion carried.

f) It was motioned by Tarkiewicz and supported by Evans to approve Resolution 25-2026 – Approval of Cardmember Agreement (JP Morgan Chase).
Motion carried.

g) It was motioned by Evans and supported by Williams to approve Resolution 26-2026 – Authorization to Bind Coverage.
Motion carried.

VIII. **Public Comments on Non-Agenda Items**

None.

IX. Board and Executive Director Comments

a) Communications to the Board – Mallory has received informal communications from passengers expressing frustration about changes to our service area effective July 1. She has had conversations with township officials, and provided written notice to all township/village supervisors/clerks letting them know about changes to open the door for conversation. Only one township has asked what it would take to participate and we're preparing information specifically for them. We have discussed with King Media about doing a township/village round table inviting key officials to provide education and allow questions in a less public forum. After July 1, we'll be able to start working on that with King Media. Their scope of work included a community event to have another opportunity to go to the public to provide an update on what we've been doing. This could coincide with the launch of the new Ride Calhoun branded app and technology which is moving along quickly so probably sometime next quarter or shortly after for that community event. For elected officials, there's been a lot of changes from when the decision to opt out was made in 2023 to who's in those positions now and there may not be an understanding of why decisions were made or the appetite is changing for allowing constituents to vote on it versus 3 years ago.

b) Consultant Updates – Peter is pleased with the progress being made with the separation from the city. Peter is looking forward to the board workshop and meeting on July 8th and will be there in person and Clark will be co-leading it. Discussion was held on what topics the workshop will consist of.

c) Executive Director Comments – Mallory gave an update on the transition. Insurance is ongoing with the resolution approved earlier giving flexibility to continue working with our broker to identify the best carrier and get property casualty insurance in place. We closed open enrollment and all employees completed the process to select health benefits. We are finalizing setting up the HR and payroll platform with 95% of employees already completing the onboarding process. In July or August, we'll provide a recap of what we've done and what's coming, and next quarter is where you'll start seeing more operational changes to hours of service, technology system, and other tweaks to operations.

d) Board Member Comments – Evans commented again great work.

X. Next Meetings

a) Board Workshop–July 8, 2026, at 2:00pm-5:30pm at Ride Calhoun Admin Office

b) Board Meeting – July 8, 2026, at 5:30pm at Ride Calhoun Admin Office

XI. Adjournment

10:11 am

Respectfully Submitted,

Vivian Davis, Secretary