

Transportation Authority of Calhoun County
Meeting Agenda
February 25, 2025
Marshall City Hall – Council Chambers
323 West Michigan Avenue
Marshall, Michigan 49068

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes – February 11, 2025
- V. Public Comments on Agenda Items
- VI. Consent Agenda
- VII. Review of Finance and Budget Report
- VIII. Public Hearings and Subsequent Board Action
- IX. Unfinished Business
 - a. Appointment of new Board Member
 - b. RFP Updates
 - i. Accounting Services
 - ii. Marketing and Communications
 - c. Chamber of Commerce Affiliations
 - d.
- X. New Business
 - a. Approval of Legal Counsel and Labor Counsel
 - b. Approval of BCATS Membership
- XI. Public Comments on Non-Agenda Items
- XII. Board and Executive Director Comments
 - a. Communications to the Board
 - b. Legislative Updates
 - c. BCATS Updates
 - d.
- XIII. Next Meeting – March 11, 2025
- XIV. Adjournment

**Transportation Authority of Calhoun County
Meeting Minutes
Marshall City Hall – Council Chambers
323 West Michigan Avenue, Marshall, MI 49068
February 11, 2025**

I. Call to Order

The meeting was called to order by Vice Chairperson Tom Tarkiewicz at 9:00 a.m.

II. Roll Call

Members Present: Jenasia Morris, Amy Evans, Vivian Davis, Tom Tarkiewicz

Members Absent: Erick Stewart, Dr. Paul Watson

III. Agenda

It was motioned by Amy and supported by Vivian to approve the agenda.

Motion Carried.

IV. Approval of Minutes

It was motioned by Amy and supported by Vivian to approve January 28, 2025, minutes.

Motion Carried.

V. Public Comment on Agenda Items

None.

VI. Consent Agenda

None.

VII. Finance and Budget Report

- \$3,930.91 interest accrued in January.
- Certificate of Liability Insurance from Worgess was received for Mailbox Agreement with BCU.
- Current account balance is \$2,614,605.54

VIII. Public Hearings and Subsequent Board Action

None.

IX. Unfinished Business

- a) Tom discussed new Board Member appointment with Doug Ferrall, no action taken.
- b) A Legal Services RFP is out until February 19th with the Board planning to take action at the February 25th meeting. Accounting Services and Marketing and Communications Services RFPs will be going out soon.

X. New Business

- a) Discussion about joining local Chambers of Commerce was had with a recommendation from Tom to gather more information and take action at a later meeting.

XI. Public Comments and Non-Agenda Items

- Eric Scott introduced himself as the Local Amalgamated Transit Union President and a Battle Creek Transit employee.
- Eric inquired about how to access the Board's by-laws. The Board will update the Ride Calhoun website and staff will provide Eric with a copy.
- Eric asked about potential future public meetings to address how collected tax money will be used. The Board informed Eric of LAC meetings and local public engagement as well as the goal of TACC to become a designated funding recipient.
- Eric mentioned the marketing and education contract with Blufish and his concern for lack of communication since the election. The Board is hoping to have more social media presence and communication with the public after hiring marketing and communication help soon mentioned in new business.
- Eric inquired on behalf of a union member about who answers questions asked on the Ride Calhoun website. The Board referred to staff currently answering questions asked on the website.
- Doug Ferrell spoke about townships that opted out may now have some interest in participating with the TACC.

XII. Board and Staff Comments

- a) The Board discussed topics brought up at a presentation Tom recently gave to the Senior Millage Allocation Committee Board.
- b) Tom mentioned funding from the Governor for road improvement and public transit.
- c) Jeff Franklin updated the Board on an open Finance Director position with BCATS. Jeff is also monitoring the current Federal funding situation.

XIII. Next Meeting

Next Meeting – February 25, 2025

XIV. Adjournment

Meeting adjourned at 9:30am

Respectfully Submitted,

Vivian Davis, Secretary

Erick Stewart, Chair

February 25, 2025
Finance and Budget Report

02.14.25, TACC received **\$30,714.89** from Springfield for taxes paid 01.16.25 – 01.31.25.

02.17.25, met with Bridgette Jones at BCU to get the Mailbox License Agreement fully executed.
Paid \$275.00 with check #1009 for 02.01.25 – 12.31.25 mailbox rental.

02.18.25, TACC received **\$452,646.75** from Battle Creek for taxes paid 01.16.25 – 01.31.25.

02.18.25, TACC received **\$219.02** from Battle Creek for Calhoun County Land Bank properties.

02.18.25, Paid \$818.75 online for General Liability Insurance premium covering 02.01.25 - 02.01.26.

02.21.25, Received Michigan Transportation Connect Invoice #2025-03, dated 02.27.25 for \$3,615.

02.24.25, Paid MTC Invoice #2025-03 for \$3,615 with check #1010.

02.24.25, TACC account balance is **\$3,097,367.45**.

Respectfully,

Amy Evans

TACC Accounts Receivable and Payable to date (01.01.24 - 02.24.25)

Accounts Receivable

Accounts Payable

Date	Source	Amount	
07.11.24	Linda Morrison	\$ 100.00	donation
07.31.24	SMB&T	\$ 0.23	interest
08.09.24	City of Marshall	\$ 25,000.00	participation
08.17.24	City of Albion	\$ 12,500.00	participation
08.20.24	Calhoun County	\$ 50,000.00	participation
08.20.24	City of Springfield	\$ 12,500.00	participation
08.23.24	City of Battle Creek	\$ 150,000.00	participation
08.31.24	SMB&T	\$ 410.74	interest
09.30.24	SMB&T	\$ 1,053.87	interest
10.31.24	SMB&T	\$ 959.49	interest
11.30.24	SMB&T	\$ 862.73	interest
12.19.24	City of Springfield	\$ 24,061.42	taxes
12.20.24	City of Marshall	\$ 52,242.52	taxes
12.31.24	SMB&T	\$ 996.85	interest
		\$ 330,687.85	2024 Total Received

01.10.25	City of Springfield	\$ 84,628.81	taxes
01.10.25	City of Marshall	\$ 229,429.62	taxes
01.15.25	City of Albion	\$ 56,873.67	taxes
01.17.25	City of Battle Creek/CCLBA	\$ 436.44	taxes
01.21.25	City of Battle Creek	\$ 1,483,507.30	taxes
01.27.25	City of Marshall	\$ 104,204.92	taxes
01.30.25	City of Springfield	\$ 16,036.68	taxes
01.31.25	SMB&T	\$ 3,930.91	interest
02.03.25	City of Battle Creek	\$ 251,987.71	taxes
02.07.25	City of Marshall	\$ 1,104.53	taxes
02.07.25	City of Albion	\$ 107,404.70	taxes
02.14.25	City of Springfield	\$ 30,714.89	taxes
02.18.25	City of Battle Creek/CCLBA	\$ 219.02	taxes
02.18.25	City of Battle Creek	\$ 452,646.75	taxes
		\$ 2,823,125.95	Received to date

\$ 330,687.85	2024 Total Received
\$ 25,790.10	2024 Total Paid
\$ 304,897.75	SMB&T Account Balance 12.31.24
\$ 2,823,125.95	2025 Received as of 02.24.25
\$ 34,546.25	2025 Paid as of 02.24.25
\$ 3,093,477.45	Cash on hand
\$ 3,890.00	Uncashed checks
\$ 3,097,367.45	SMB&T Account Balance 02.24.25

Date	Source	Amount	Check #
07.31.24	Harland Clarke	\$ 37.60	TACC checks
09.18.24	Michigan Transportation Connection	\$ 1,202.50	1002 consultants
09.18.24	BluFish	\$ 12,250.00	1003 marketing
09.24.24	Greater Albion Chamber of Commerce	\$ 50.00	1004 TACC promotion
11.04.24	BluFish	\$ 12,250.00	1005 marketing
		\$ 25,790.10	2024 Total Paid
01.08.25	BluFish	\$ 24,500.00	1006 marketing
01.21.25	Cincinnati Insurance Co/Worgess	\$ 908.00	1007 D&O insurance
01.24.25	Michigan Transportation Connection	\$ 4,429.50	1008 consultants
02.17.25	Battle Creek Unlimited	\$ 275.00	1009 mailbox rental
02.18.25	Cincinnati Insurance Co/Worgess	\$ 818.75	online GL insurance
02.24.25	Michigan Transportation Connection	\$ 3,615.00	1010 consultants
		\$ 34,546.25	2025 Paid to date

Contract info:

BluFish	\$ 49,000.00	Contract
BluFish	\$ 49,000.00	Payments
	\$ -	Contract balance
Michigan Transportation Connection	\$ 201,000.00	Contract
Michigan Transportation Connection	\$ 9,247.00	Payments to date
	\$ 191,753.00	Contract balance

Income info:

SMB&T	\$ 8,214.82	Total Interest paid to date
City of Albion	\$ 164,278.37	Taxes paid to date
City of Battle Creek	\$ 2,188,797.22	Taxes paid to date
City of Marshall	\$ 386,981.59	Taxes paid to date
City of Springfield	\$ 155,441.80	Taxes paid to date
	\$ 2,895,498.98	Total Taxes paid to date
	\$ 5,366,486.00	Anticipated taxes per Budget
	\$ 2,470,987.02	Remaining anticipated taxes