

**Transportation Authority of Calhoun County**  
**Meeting Agenda**  
**March 25, 2025**  
**Marshall City Hall – Council Chambers**  
**323 West Michigan Avenue**  
**Marshall, Michigan 49068**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes – March 11, 2025
- V. Public Comments on Agenda Items
- VI. Consent Agenda
- VII. Review of Finance and Budget Report
- VIII. Public Hearings and Subsequent Board Action
- IX. Unfinished Business
  - a.
- X. New Business
  - a. Albion Service Expansion Plan
  - b.
- XI. Public Comments on Non-Agenda Items
- XII. Board and Executive Director Comments
  - a. Communications to the Board
  - b. Legislative Updates
    - i. Legislative Funding Breakfast – March 12
    - ii.
  - c. BCATS Updates
  - d.
- XIII. Next Meeting – April 8, 2025
- XIV. Adjournment

**Transportation Authority of Calhoun County**  
**Meeting Minutes**  
**Marshall City Hall – Council Chambers**  
**323 West Michigan Avenue, Marshall, MI 49068**  
**March 11, 2025**

**I. Call to Order**

The meeting was called to order by Chairperson Erick Stewart at 9:07 a.m.

**II. Roll Call**

Members Present: Dr. Paul Watson, Amy Evans, Erick Stewart, Tom Tarkiewicz, Maya Williams

Members Absent: Jenasia Morris, Vivian Davis

**III. Agenda**

It was motioned by Amy and supported by Tom to approve the agenda with two amendments to New Business. Item a. Approval of a Marketing and Communications Vendor was tabled to the next meeting and Tom requested an addition to discuss Albion Service Expansion.

Motion Carried.

**IV. Approval of Minutes**

It was motioned by Dr. Watson and supported by Maya to approve February 25, 2025 Minutes.

Motion Carried.

**V. Public Comment on Agenda Items**

None.

**VI. Consent Agenda**

None.

**VII. Finance and Budget Report**

- Amy made a change from previous reports to calculate the percentage of tax revenue collected.
- 70% of tax payments have been received with anticipation of 100% collected by April 1<sup>st</sup>.
- SMB&T interest earnings to date are \$17,287.29.

It was motioned by Tom and supported by Dr. Watson to approve the Finance and Budget Report.

Motion Carried.

**VIII. Public Hearings and Subsequent Board Action**

None.

**IX. Unfinished Business**

None.

**X. New Business**

- a) Approval of a Marketing and Communications Vendor was tabled for the next meeting.
- b) Tom spoke about the Albion-Marshall Connector and his intention to provide curb-to-curb service in Albion soon. Mallory, BCT Director, agreed to put together an Albion Service Expansion proposal for the Board to review at the next meeting. Mallory updated the Board on new vehicle purchases and anticipated delivery timelines.

**XI. Public Comments and Non-Agenda Items**

Eric Scott, BCT Employee and ATU President asked the Board if it is possible to obtain meeting agenda's before arriving.

**XII. Board and Staff Comments**

- a) Tom congratulated Chuck Asher on being elected to Board Chair of the Senior Millage Allocation Committee.
- b) Legislative Updates – Mallory Avis, BCT Director, shared Battle Creek Transit staff met with legislative staff in Washington DC last week about public transportation. A trip to the State Capitol is planned for the following day for the same purpose. Mallory and the Board discussed our local representatives and communicating with them.
  - i. Peter Varga, Board Consultant, asked the Board for an original plan to increase service and advised on fare structure and wages.
  - ii. Peter has completed a draft job description for Executive Director position and would like to submit it.
  - iii. Erick spoke on the progress of the Authority.
- c) BCATS Updates - Jeff Franklin informed the Board that BCATS recognizes the TACC as a financially participating member. Jeff talked about a more positive outlook on funding approval from his last Board update.
  - i. Erick welcomed Maya Willams as the newest TACC Board member.

**XIII. Next Meeting**

Next Meeting – March 25, 2025

**XIV. Adjournment**

Meeting adjourned at 9:42am

Respectfully Submitted,

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Vivian Davis, Secretary

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Erick Stewart, Chair

**March 25, 2025**  
**Finance and Budget Report**

03.10.25, \$250.00 check #1012 cleared to Greater Albion Chamber of Commerce for membership.

03.11.25, mailed Battle Creek Area Chamber of Commerce application and check #1013 for \$399 for membership.

03.11.25, TACC received **\$17,370.46** from Marshall for taxes paid 02.16.25 – 02.28.25. This is their final tax payment for this winter tax season.

03.14.25, TACC received **\$21,059.92** from Springfield for taxes paid 02.16.25 – 02.28.25. This is their final tax payment for this winter tax season.

03.17.25, TACC received **\$864,845.53** from Battle Creek for taxes paid 02.16.25 - 02.28.25.

03.17.25, TACC received **\$79,649.10** from Albion for winter taxes paid.

03.18.25, \$275 check #1011 cleared to MAEDA for the Choose Marshall chamber membership.

03.20.25, \$399 check #1013 cleared to Battle Creek Area Chamber of Commerce for membership.

03.21.25, TACC received **\$114,621.63** from Battle Creek for taxes paid 12.01.24 – 02.28.25. This is their final tax payment for this winter tax season.

03.21.25, TACC account balance is **\$4,483,605.85**.

Respectfully,

Amy Evans

**TACC Accounts Receivable and Payable to date (01.01.24 - 03.21.25)**

**Accounts Receivable**

<b>Date</b>	<b>Source</b>	<b>Amount</b>	
07.11.24	Linda Morrison	\$ 100.00	donation
07.31.24	SMB&T	\$ 0.23	interest
08.09.24	City of Marshall	\$ 25,000.00	participation
08.17.24	City of Albion	\$ 12,500.00	participation
08.20.24	Calhoun County	\$ 50,000.00	participation
08.20.24	City of Springfield	\$ 12,500.00	participation
08.23.24	City of Battle Creek	\$ 150,000.00	participation
08.31.24	SMB&T	\$ 410.74	interest
09.30.24	SMB&T	\$ 1,053.87	interest
10.31.24	SMB&T	\$ 959.49	interest
11.30.24	SMB&T	\$ 862.73	interest
12.19.24	City of Springfield	\$ 24,061.42	taxes
12.20.24	City of Marshall	\$ 52,242.52	taxes
12.31.24	SMB&T	\$ 996.85	interest
		<b>\$ 330,687.85</b>	<b>2024 Total Received</b>
01.10.25	City of Springfield	\$ 84,628.81	taxes
01.10.25	City of Marshall	\$ 229,429.62	taxes
01.15.25	City of Albion	\$ 56,873.67	taxes
01.17.25	City of Battle Creek/CCLBA	\$ 436.44	taxes
01.21.25	City of Battle Creek	\$ 1,483,507.30	taxes
01.27.25	City of Marshall	\$ 104,204.92	taxes
01.30.25	City of Springfield	\$ 16,036.68	taxes
01.31.25	SMB&T	\$ 3,930.91	interest
02.03.25	City of Battle Creek	\$ 251,987.71	taxes
02.07.25	City of Marshall	\$ 1,104.53	taxes
02.07.25	City of Albion	\$ 107,404.70	taxes
02.14.25	City of Springfield	\$ 30,714.89	taxes
02.18.25	City of Battle Creek/CCLBA	\$ 219.02	taxes
02.18.25	City of Battle Creek	\$ 452,646.75	taxes
02.28.25	City of Springfield	\$ 55,373.79	taxes
02.28.25	City of Marshall	\$ 229,059.50	taxes
02.28.25	SMB&T	\$ 9,072.47	interest
03.11.25	City of Marshall	\$ 17,370.46	taxes
03.14.25	City of Springfield	\$ 21,059.92	taxes
03.17.25	City of Battle Creek	\$ 864,267.28	taxes
03.17.25	City of Battle Creek/CCLBA	\$ 578.25	taxes
03.17.25	City of Albion	\$ 79,649.10	taxes
03.21.25	City of Battle Creek	\$ 114,621.63	taxes
		<b>\$ 4,214,178.35</b>	<b>Received to date</b>

**Accounts Payable**

<b>Date</b>	<b>Source</b>	<b>Amount</b>	<b>Check #</b>
07.31.24	Harland Clarke	\$ 37.60	TACC checks
09.18.24	Michigan Transportation Connection	\$ 1,202.50	1002 consultants
09.18.24	BluFish	\$ 12,250.00	1003 marketing
09.24.24	Greater Albion Chamber of Commerce	\$ 50.00	1004 TACC promotion
11.04.24	BluFish	\$ 12,250.00	1005 marketing
		<b>\$ 25,790.10</b>	<b>2024 Total Paid</b>
01.08.25	BluFish	\$ 24,500.00	1006 marketing
01.21.25	Cincinnati Insurance Co / Worgess	\$ 908.00	1007 D&O insurance
01.24.25	Michigan Transportation Connection	\$ 4,429.50	1008 consultants
02.17.25	Battle Creek Unlimited	\$ 275.00	1009 mailbox rental
02.18.25	Cincinnati Insurance Co / Worgess	\$ 818.75	online GL insurance
02.24.25	Michigan Transportation Connection	\$ 3,615.00	1010 consultants
03.05.25	MEADA (Choose Marshall Chamber)	\$ 275.00	1011 membership
03.05.25	Greater Albion Chamber of Commerce	\$ 250.00	1012 membership
03.10.25	Battle Creek Area Chamber of Commerce	\$ 399.00	1013 membership
		<b>\$ 35,470.25</b>	

**Contract info:**

BluFish	\$ 49,000.00	Contract
BluFish	\$ 49,000.00	Payments
	\$ -	Contract balance - 100% paid
Michigan Transportation Connection	\$ 201,000.00	Contract
Michigan Transportation Connection	\$ 9,247.00	Payments to date - 4.6%
	\$ 191,753.00	Contract balance - 95.4%

**Income info:**

SMB&T	\$ 17,287.29	Total Interest paid to date
City of Albion	\$ 243,927.47	Taxes paid to date
City of Battle Creek	\$ 3,168,264.38	Taxes paid to date
City of Marshall	\$ 633,411.55	Taxes paid to date
City of Springfield	\$ 231,875.51	Taxes paid to date
	\$ 4,277,478.91	Total Taxes paid to date ~ 94%
	\$ 4,572,015.00	Anticipated taxes per Budget (Avg gap)
	\$ 294,536.09	Remainder of anticipated taxes ~ 6%

\$	330,687.85	2024 Total Received
\$	25,790.10	2024 Total Paid
\$	304,897.75	SMB&T Account Balance 12.31.24
\$	4,214,178.35	2025 Received as of 03.21.25
\$	35,470.25	2025 Paid as of 03.21.25
<b>\$</b>	<b>4,483,605.85</b>	<b>SMB&amp;T Account Balance 03.21.25</b>