

# Transportation Authority of Calhoun County (TACC)

## SPECIAL MEETING MINUTES

May 7, 2024, 9:00 am- 11:00 am

Marshall City Hall, Council Chambers

323 W. Michigan Avenue Marshall, MI 49068

I. The meeting was called to order by Chairperson Erick Stewart at 9:01 a.m.

II. Roll Call

Members Present: Erick Stewart, Tom Tarkiewicz, Jenasia Morris, Linda Morrison, Dr. Paul Watson, Vivian Davis, and Amy Evans

Staff Present: Mallory Avis, Doug Ferrall, Kristy Grestini, and Matthew McKee

III. Approval of May 7, 2024 Agenda was moved by Linda and supported by Jenasia to approve the agenda. Motion Carried.

IV. Approval of April 23, 2024, Minutes moved by Paul and supported by Amy with corrections of the spelling of Tom Tarkiewicz's name and the next TACC Board meeting will be held on May 28, 2024. Motion Carried

III. Public Comments - No Public comments were made. No one from the public was in attendance.

IV. Unfinished Business

Chairperson Stewart shared information regarding conversations with the Battle Creek City Manager and explained that ratification language has not been approved by this body and no vote has been taken regarding the proposed ballot submission to the county clerk.

The goal of TACC is to establish a cooperative relationship with each entity that will function in the best interest of citizens in providing transportation in Calhoun County.

Technology assistance for staff, marketing, hiring a consultant, and timing of the ballot proposal are ongoing discussions by this board. RFP's will be reviewed by staff and three members of TACC to have unbiased representation at each level of required responsibilities. The goal is to award the consultant's contract by July 14 in alignment with the city of Battle Creek's process.

A checking account will be established with a local bank or credit union as required by the authority to transfer assets. Timing consideration will be made to capture the taxable value in 2024 taxes, provide sufficient education, and have advisory and guidance in establishing improved service delivery throughout the TACC areas as soon as possible.

V. Final Decision

Motion: It was moved by Tom and supported by Paul to move the ballot request from the August election to the November 5, 2024, election. Ballot language will be approved prior to the August 14, 2024, deadline. Motion carried unanimously.

Further Discussion:

- Consideration will be made for a possible phrased approach to levy the ballot language to 2025-2029 which will give more time to address challenges, barriers, and build resources.
- A meeting was scheduled for Friday, May 10, 8:00 a.m. with Linda, Amy, Jenasia, and Mallory to review consultant contract proposals.
- Proposed ballot language will continue to be tabled until further notice.

VI. Budget and Finance Report

The Budget and Finance Update will be given at the May 14 meeting.

VII. City and County Report

- a. An application for funding from MDOT will be submitted.
- b. Requests for additional funding will be made for grant opportunities to build financial capacity for TACC.
- c. Tom will submit sample language for TACC Policies, Bylaws, Conflict of Interest, web presence, and a Mission and Vision Statement at the May 14 meeting.

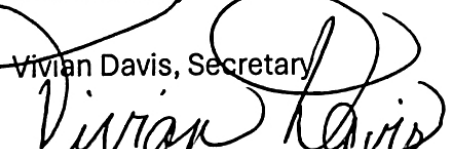
VIII. Member Comments – No Member comments were made.

IX. Public Comments – No public comments were made. No one from the public was in attendance.

X. Next Meeting – May 28, 2024

XI. Adjournment – The meeting was adjourned at 10:14 a.m.

Submitted by

Vivian Davis, Secretary  
  
\_\_\_\_\_

Erick Stewart, Chairperson  
\_\_\_\_\_