

Transportation Authority of Calhoun County
Meeting Minutes
Marshall City Hall – Council Chambers
323 West Michigan Avenue, Marshall, MI 49068
May 27, 2025

- I. **Call to Order**
The meeting was called to order by Chairperson Erick Stewart at 9:05 a.m.
- II. **Roll Call**
Members Present: Tom Tarkiewicz, Erick Stewart, Vivian Davis, Jenasia Morris, Amy Evans
Members Absent: Dr. Paul Watson, Maya Williams (in at 9:07a.m.)
- III. **Agenda**
It was motioned by Tom and supported by Jenasia to approve the agenda with the movement of item d. Strategic Planning and Marketing Work Session from under X. New Business to down before item XIII. Next Meeting, with adjournment to follow.
Motion Carried.
- IV. **Approval of Minutes**
It was motioned by Amy and supported by Vivian to approve May 13, 2025, Minutes.
Motion Carried.
- V. **Public Comment on Agenda Items**
None.
- VI. **Consent Agenda**
None.
- VII. **Finance and Budget Report**
Amy updated the Board on current finance activities for May 13th and May 27th. It was pointed out that the TACC has received more revenue than anticipated. \$4,744,194.72 received with 4.5 million anticipated. The Board discussed how to handle any other payments with the expectation of not receiving any more this year. It was motioned by Vivian and supported by Tom to accept May 13, 2025, and May 27, 2025, Budget and Finance Reports.
Motion Carried.
- VIII. **Public Hearing and Subsequent Board Action**
None.
- IX. **Unfinished Business**
 - a) Kristy Grestini, Battle Creek Transit Mobility Manager, updated the Board on upcoming expanded BCGO service in Albion. BCGO is currently live and booking trips to start on June 2, 2025. The BCGO vehicle will be in Albion regardless of service demands. Kristy discussed the transition from the current pilot program to TACC branding.
 - b) Amy stated TACC received one response to the Accounting Services RFP, after being posted for 4 weeks. Mallory Avis will assist the Accounting Services Review Committee on how to move forward based on FTA guidelines for a single response to an RFP.

X. New Business

- a) Erick asked Maya if she is still interested in being the Board Treasurer and Maya said yes.

It was motioned by Amy and supported by Vivian to appoint Maya as the new Board Treasurer.

Motion Passed.

- b) Mallory Avis informed the Board that Miller Johnson recommends they be appointed as the Boards FOIA contact for requests. The Board discussed charges for FOIA requests.

It was motioned by Tom and supported by Maya to appoint Miller Johnson as the TACC FOIA contact for requests.

Motion Passed.

- c) Miller Johnson has suggested there be a shared executive services agreement between TACC and BCT for Mallory Avis's services as an Executive Director. Communications between the TACC and the City of Battle Creek are happening behind the scenes. TACC is not ready to directly employ staff yet, so contract agreements are the current best recommendation. The TACC is still working towards a smooth transition and will be fully prepared before making direct hires of staff.

XI. Public Comments on Non-Agenda Items

None.

XII. Board and Executive Director Comments

- a) Tom asked if there was a set date for a June work session but one has not been set. Tom gave kudos to Charles from BCT for his positive attitude while providing shuttle service for the Senior Fair.
- b) Mallory Avis updated the Board that Congressionally Directed Spending from Senator Peters has been executed. This will provide 1.5 million dollars for transition spending. BCT received the notice to execute this morning. BCT is applying for a new facility grant very soon. The City of Battle Creek has come to a tentative agreement with the ATU for a one-year extension.
- c) Jeff Franklin, BCATS Director, updated the Board on local road construction projects. Policy Committee Meeting is tomorrow. BCATS Public Participation Plan is still out for public involvement.

XIII. Next Meeting

Next meeting – June 10, 2025


XIV. Adjournment

Meeting adjourned at 12:07p.m. from Work Session.

Respectfully Submitted,



Vivian Davis, Secretary



Erick Stewart, Chair