

# TRANSPORTATION AUTHORITY OF CALHOUN COUNTY

## (TACC)

6/25/24 9:00am- 11:00am

Marshall City Hall, Council Chambers

323 W. Michigan Avenue, Marshall, MI 49068

### 9:09 Call to order by Erick Stewart

#### 9:09 Roll Call

- Present Members: Erick Stewart, Tom Tarkiewicz, Amy Evans, Jenasia Morris
- Present Staff: Mallory Avis, Kristy Grestini, Matt McKee
- Absent Members: Vivian Davis, Dr. Paul Watson and Linda Morrison (arrived late, approximately 9:45)

#### 9:10 Approval of Agenda

- Motioned by Jenasia Morris, supported by Tom Tarkiewicz
- Revised agenda to table Budget/Finance report for Linda Morrison
- Motion carries 4:0

#### 9:12 Approval of June 4, 2024 minutes

- Motioned by Tom Tarkiewicz
- Minutes tabled for further review to be approved at next meeting

#### 9:15 Public comment.

- No public comment

#### 9:16 Unfinished Business

- City of Battle Creek budget update
- TACC Consultant Contract – scheduled for July 2<sup>nd</sup> agenda
- Marketing update from Blufish – initial discovery meetings in progress
- Banking – Tabled pending Linda Morrison
- Insurance – Tabled pending Linda Morrison

#### 9:21 New Business

FOIA Policy – Tom developed a draft of policies for basic governmental function modeled after the City of Marshall and provided it to the Board.

- FOIA coordinator needs to be identified
- Updates, formatting and needs for the TACC were discussed

- Motion to approve made by Tom Tarkiewicz, supported by Jenasia Morris
- Motion passed 4:0

Board Procedures (provided by Tom) - Defines hierarchy and how to run meetings

- Motion to approve by Tom Tarkiewicz, supported by Jenasia Morris
- Motion carries 5:0

Code of Ethics and Conflict of Interest Guidelines (provided by Tom)

- Language continuing to be worked on by Tom and Amy
- Tabled for next meeting

Purchasing Policy (provided by Tom)

- Will review at next meeting

#### 10:43 Budget Finance Report

- Linda's Report: Five possible institutions were determined. A bank with a municipal specialist or department needs to be selected. Southern Michigan Bank and Trust is the Treasurer's recommendation.
- The board asks and approves Linda Morrison to open a bank account with Southern Michigan Bank and Trust
- Motion to approve by Linda Morrison, supported by Amy Evans
- Motion carries 5:0

10:58 LAC Updates – LAC meets today June 25th

#### 10:59 City and County Report

- TACC will hold budget workshop end of July/ early August

#### 11:14 Public comment

- No public comment

#### 11:15 Member comment

- Scheduling a budget workshop at July 9<sup>th</sup> meeting was discussed

11:16 Meeting Adjourned by Erick Stewart

Respectfully Submitted,

Matthew A. McKee

