

**Transportation Authority of Calhoun County**  
**Annual Meeting Minutes**  
**Marshall City Hall – Council Chambers**  
**323 West Michigan Avenue, Marshall, MI 49068**  
**January 14, 2025**

**I. Call to Order**

The meeting was called to order by Chairperson Erick Stewart at 9:07 a.m.

**II. Roll Call**

Members Present: Erick Stewart, Amy Evans, Vivian Davis, Tom Tarkiewicz, Jenasia Morris, Dr. Paul Watson

**III. Agenda**

It was motioned by Dr. Watson and supported by Tom to approve the agenda.

Motion Carried.

**IV. Approval of Minutes**

It was motioned by Dr. Watson and supported by Vivian to approve December 10, 2024, minutes.

Motion Carried.

**V. Public Comment on Agenda Items**

None.

**VI. Consent Agenda**

None.

**VII. Presentation and Recognitions**

None.

**VIII. Finance and Budget Report**

- Updates given by Amy on tax deposits and updated forms.
- Amy provided the Board with an end-of-year account balance.

**IX. Public Hearings and Subsequent Board Actions**

None.

**X. Unfinished Business**

- a) No LAC updates currently.
- b) D&O insurance rates and options were discussed. It was motioned by Tom and supported by Dr. Watson to purchase a 3-year D&O policy from Worgess Agency.  
Motion Carried
- c) Staff updated the Board on planning committee goals and upcoming meetings.

## XI. New Business

- a) It was motioned by Dr. Watson and supported by Amy to retain Board Officers in their current positions.  
*Motion Carried.*
- b) It was motioned by Tom and supported by Dr. Watson to appoint Matt as the Board's recording secretary for the next year.  
*Motion Carried.*
- c) The Board reviewed and discussed purchasing and procurement memorandum and manual provided by consultants. It was motioned by Tom and supported by Vivian to accept the memorandum of understanding provided by consultants.  
*Motion Carried.*
- d) It was motioned by Dr. Watson and supported by Vivian to adopt a conflict-of-interest form.  
*Motion Carried.*
- e) The Board discussed a mailbox agreement with BCU. It was motioned by Tom and supported by Jenasia to approve mailbox agreement with BCU and give Amy authority to negotiate any details to the agreement.  
*Erick abstained from voting.*  
*Motion Carried.*
- f) No address was found in bylaws. Revision of other policies will be added to future meetings.
- g) The Board discussed new member search for the open County seat.
- h) Staff updated the Board on HB 6088, BCT applications for new facilities.
- i) Staff informed the Board on MPO's and BCATS. It was recommended by staff for the Board to appoint a representative from TACC to BCATS.

## XII. Public Comments and Non-Agenda Items

- Email with multiple questions received by Jenasia were asked to BCT staff.
- The board discussed adding regular items to future agendas.
- Staff updated the Board on progress for new vehicles.

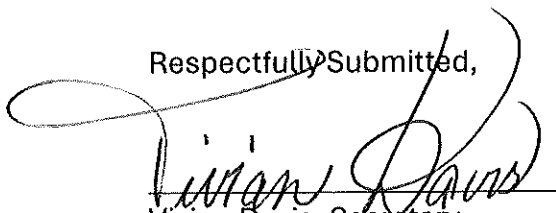
## XIII. Board and Executive Director Comments

- a) No Board member contacts.
- b) Vivian spoke about the public anticipation of transportation service in Albion.

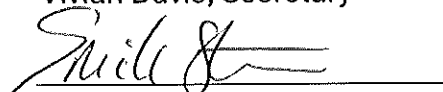
## XIV. Adjournment

Meeting adjourned at 10:42 a.m.

Respectfully Submitted,



Vivian Davis, Secretary



Erick Stewart, Chair